



Avion Express is the largest airline in Lithuania and the largest narrow-body wet-lease operator in the world. In 2018 Avion Express will operate 18 Airbus A319/320/321 aircraft.

The company is growing rapidly and is now recruiting personnel to strengthen the team.

Avion Express is based in Vilnius, Lithuania.

# OPERATIONS ENGINEER

## DESCRIPTION:

Operations Engineer will directly report to Operations Engineering Manager and will be a significant part of Operations Engineering unit. An employee will tightly cooperate with peers – Operations, Weight & Balance and Performance Engineers, as well as with Chief Pilot, Base Captains and other pilots to help build and maintain Operations Engineering structure on a high level, which brings vast contribution to Avion Express continuous rapid growth.

## DUTIES:

- Full technical customization and revision storage of the Flight Operations documents;
- Flight Operations document follow-up and distribution to the Avion Express Intranet, Electronic Flight Bag (EFB) System and aircraft library;
- Collection and data processing of CATII/III reports;
- Aircraft relevant FMS navigational data base creation and distribution;
- Full EFB System administration;
- Maintaining proper information and task sharing with Technical Pilot about technical documentation changes;
- Providing proper information to the Operations Engineering Manager for establishment of the standard operating procedures in relation to the EFB-System, whenever amendments are implemented;
- Providing proper information to the Head of Training for the implementation of related procedures in the respective training modules, whenever amendments to the system are made and coordinated with the Operations Engineering Manager;
- Dissemination of safety and/or operationally relevant information to the Operations Engineering Manager and other flight operations department managers;
- Follow up applicable regulatory requirements, manufacturers communication and other relevant information from external sources within the area of his/her responsibility;
- Safety performance, assurance of security and integrity of EFB system(s) and relevant data, as well as all functions within the area of his/her responsibility;
- Promotion of safety awareness, reporting and feedback in the area of his/her responsibility;
- Other relevant tasks and duties as may be required and duly notified by the Operations Engineering Manager and/or Head of Flight Operations.

## SKILLS AND QUALIFICATIONS:

- University degree in transport engineering or equivalent background (University degree in Aviation or final years in aviation institute would be advantage);
- Experience in airline operations and/or technical documentation management would be advantage;
- Good command of both – spoken and written English is essential;



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- Ability to work in a team as well as independently in a combination with winner's mentality;
- Ability to work under the pressure;
- Ability to analyze and prioritize multiple tasks;
- Excellent MS Office knowledge;
- Operational excellence.

#### COMPANY OFFERS:

- Challenging position in an expanding company based in QUADRUM business center;
- Competitive salary and social benefits, including health insurance;
- All conditions required for professional and personal growth;
- Opportunity to face truly international business environment.

Please apply in English at [cvoffice@avionexpress.aero](mailto:cvoffice@avionexpress.aero)